



Occupational Health & Safety Policy

Lead Consultants aims to provide a healthy and safe working environment while at the office and ensure employees' health and safety is a priority while travelling for project-based work. Lead and all its employees recognise that occupational health and safety is a shared responsibility. The organisation is committed to providing a healthy and safe environment for all workers, contractors, work experience students, and visitors.

Cooperation from all staff is essential to achieve and maintain the objectives set out in this policy. Therefore, to support the Occupational Health and Safety Management System, Lead's Directors will provide:

- An OHS Management System that is continually reviewed for effectiveness;
- Resources including equipment, training, and standard operating procedures regarding health and safety;
- Processes to identify, minimise, and eliminate operational risks where possible;
- An environment that fosters feedback and discussion towards improvement to workplace health and safety;
- Procedures that investigate and report on workplace incidents; and,
- Effective staff inductions that reflect the OH&S Management policies.

The Integrated Management System Manual outlines the procedures and controls that shall assist employees in achieving the OHS Policy objectives. The Director's maintain that all policies and objectives are under continual review, that fulfilling all legal and other requirements are a top priority, and wherever any policies are amended and update to the IMS Manual will be issued.

Sam Fairless
Director
10 May 2024

Andrew Pitt
Director
10 May 2024

Kendal Riner
General Manager
10 May 2024